

## LEGAL NOTICE TO BIDDERS

Sealed bid proposals for janitorial supplies as specified in the enclosed documents will be received at:

Obion County Board Of Education  
1700 N Fifth Street  
Union City, TN 38261

Bids must be submitted by 11:00 a.m., Friday, June 16, 2017. Bids will be opened at that time.

Obion County Board Of Education  
1700 N Fifth Street  
Union City, TN 38261

General instructions to bidders and copies of product specifications have been enclosed with this notice.

The Obion County Board of Education reserves the right to reject any or all bids to waive information therein. Any bids received after the scheduled date will be returned to the bidder unopened.

Contracts will be awarded to the responsible bidder submitting the lowest proposals complying with the conditions of the specifications provided that, in the opinion of the Obion County Board of Education, the bid is reasonable and is in the interest of the Board to accept it. The successful bidder, to whom awards are made, will be notified at the earliest practical date.

Bids are to be enclosed in a sealed envelope, with the notation, “**Janitorial Bid Enclosed**” on the face thereof.

### **BIDS SHALL BE SUBMITTED IN DUPLICATE.**

The bidder should be advised that the sealed proposal represents a binding and firm commitment to the Obion County Board of Education until the merchandise is delivered and in the possession of the Board of Education.

Phil Graham

Director of Building & Grounds

## GENERAL INSTRUCTIONS TO BIDDERS

1. All prices are to be firm beginning with acceptance through June 30, 2018.
2. Prices are to be quoted on materials furnished and delivered on an “AS NEEDED” basis.
3. Bids are to be accompanied with **MANUFACTURER’S** specification and/or laboratory analysis. Buyer will be the final judge of equality.
4. Specified quantities are for **PLANNING ONLY**. The buyer may choose more, less or none of the items on bid.
5. All bids are to be submitted per unit price, i.e., gal. lb., etc.
6. Bids will be considered only by **LINE ITEMS** and will be awarded accordingly.
7. Any deviation from packaging specified must be noted. On small items, size of case should be noted.
8. Bidder is required to stamp each bid form with company logo and each sheet should be signed by the person or persons completing the bid form.
9. Bidder is asked to enter **NO BID** where materials meeting these specifications cannot be furnished. Voluntary alternates will be accepted and must be noted with an asterisk.
10. Only those bidders who are awarded bids will be notified.
11. Any questions may be directed to this office. Call (731) 536-4226.
12. **MATERIAL SAFETY DATA SHEETS MUST ACCOMPANY ALL BIDS.**
13. All invoices must be sent to this address:

Obion County Board Of Education  
802 CC Gurien Drive  
Troy, TN 38260

## SPECIFICATIONS

1. Cleaner/Deodorizer – Specifications: Packaged in (5) gallon containers. Product should have PH 7.0 – 7.5 and phosphate free. Product should be equal/ compatible to Maxim Fresh.
2. Brooms - Specifications: Product should be # 1 grade corn untrimmed broom.
3. Mop Compound – Specifications: Packaged in (5) gallon containers. Concentrated cleaner should have PH 7.0 – 7.4 biodegradable, phosphate free and rinse free. Product should be equal/compatible to Spartan’s Damp Mop.
4. Tile Floor Wax – Specifications: Packaged in (5) gallon containers. Product should have PH 9.2 – 9.6. Product must be slip resistant. 25% solid minimum. Product should be equal/compatible to Spartan’s I-SHINE.
5. Garden Sprayers – Specifications: Product should be (3) gallon containers with plastic pump-up sprayer.
6. Glass Cleaner – Specifications: Packaged in (5) gallon containers. Product should be concentrated liquid cleaner to be used with spray bottles. Product should be equal/compatible to Taylor’s Crystal A-Plus Glass Cleaner.
7. Liquid Hand Cleaner – Specifications: Packaged in (5) gallon containers. Product should be biodegradable and phosphate free with PH 7.5 –8.0. Product should be equal/compatible to Taylor’s Lotion Plus Hand Cleanser.  
**SAMPLES MUST BE SUBMITTED**
8. Cleaner/Disinfectant – Specifications: Packaged in (5) gallon containers. Product should have PH concentrate 8.1 – 8.5. Product should be 100% biodegradable and phosphate free. Product should be equal/compatible to LYSOL.
9. Bathroom Cleaner – Specifications: Packaged in quart containers and in 5 gallon buckets. Product should be safe on all bathroom fixtures and non-acid. Product should have PH concentrate 6.0 –7.0, biodegradable and phosphate free. Product should be equal/compatible to Spartan’s NABC.
10. Standard Strength Stripper – Packaged in (5) gallon containers. Product should be biodegradable and phosphate free with PH concentrate 13.7 –13.9. Product should rinse completely with hot or cold water.
11. Rubber Gloves – Specifications: Product must be LATEX with embossed grip and flock lining. Prices to be furnished for sizes as indicated on bid sheet.
12. Spray Heads – Specifications: Packaged (1) each. Product should be trigger sprayer with nylon filter.

13. Urinal Screens – Specifications: Packaged (12) to a box. Product should be individually wrapped and deodorizing.
14. Scouring Pads – Specifications: Packaged (10) per box. Product should be medium duty. Product should be equal to Commercial Scouring Pad #90 –96.
15. Screen Disc – Specifications: Product should be #120, 220, and 400 grit. Prices to be furnished for sizes on bid sheet.
16. Shop Towels – Specifications: Product should be packaged in (20) to (30) lb. Box. Product should be made of 100% cotton.
17. Disposable Gloves – Specifications: Product should be packaged 100 per box, Size LARGE. Product must be LATEX NON-STERILE powder free disposable glove.
18. Feather Dusters – Specifications: Duster must be made of ostrich feathers (10”-12”) with plastic handle. Overall length is 24”.
19. Wet Mop Frame w/ Handle – Specifications: Frame should be metal and to fit 16 oz. & 24 oz. wet mop heads with quick release. Handle should be wood and 60” in length.
20. Lambs Wool Applicator Pad – Specifications: Pad should be synthetic lamb’s wool and measure 12”x5” with ¾” pile. 12” applicator block/ threaded handle
21. Dust Mop Handles – Specifications: Product should be clamp style frame. Handle should be wood.
22. Cleaner/Degreaser – Specifications: Packaged in (5) gallon containers. Product should be equal/compatible to SPARTAN’S B-H 38.
23. Mop Bucket – Specifications: 35 quart bucket with downward pressure wringer. Product must be heavy duty. Product should be equal/compatible to Rubbermaid.
24. Floor Polish – Specifications: Packaged in (5) gallon containers. Product must be equal/compatible to HILLYARD’S DISCOVERY 2000.
25. Dust Mop Heads – Specifications: Product should be cotton industrial dust mop with ties and measure 18”x5”, 24”x5” w, 36” x 5”w, 48”x5”w and 72”x5”w.
26. Liner, Waste Receptacle – Specifications: 16x14x36 minimum requirements, 1.5 mil, 250 per case, 30 gallon, black. **SAMPLES MUST BE SUBMITTED**  
22x14x58 minimum requirements, 1.5 mil, 100 per case, 55 gallon, black.  
**SAMPLES MUST BE SUBMITTED**

27. Toilet Tissue- Specifications: 1000 sheets per roll, 1 ply, facial quality, 96 rolls per case.
28. Floor Pads- Specifications: 20 inch, 5 per box
29. Dust Mop Frames: Specifications: 18” x5” plated with swivel snap, 24”x5” plated with swivel snap, 36”x5” plated with swivel snap, 48”x5” plated with swivel snap
30. Janitor’s Cart: Specifications: Constructed of sturdy, smooth, seamless “Duramold”, bucket platform holds most sizes of buckets and wringers, deep shelves to store supplies, and must come with vinyl bag. Product must be equal/compatible to RUBBERMAID.
31. Dustpans: Specifications: Made of heavy duty plastic
32. Disinfectant Wipes: Specifications: Product should be packaged by the case. Should be equal/compatible to Clorox Disinfectant Wipes. Quantity based on case of 12.
33. Facial Tissue: Specifications: Product should be packaged by the case. Should be equal/compatible to Kleenex Facial Tissue. Quantity based on case of 30.
34. Liquid Spill Absorbent: Specifications: Product should be packaged by the case. Should be equal/compatible to Super-Sorb Absorbent.
35. Bleach: Specifications: Product should be packaged by the case. Should be equal/compatible to Pure Bright Bleach.
36. Laundry Detergent: Specifications: Product should be packaged in 40 lb. container. Heavy duty laundry powder.
37. Wet Mop Heads: 24 oz rayon mop heads. Quantity based on 12 per case.
- B. 24 oz rayon mop heads with looped ends and washable.

**NOTE: Brand names and model numbers are used for identification purposes only.**



19. Wet Mop Frame w/Handle	48 Each	_____/Each
20. Lamb's Wool Pads	24 Each	_____/Each
Lamb's Wool Block applicator	24 each	_____/Each
21. Dust Mop Handles	24 Each	_____/Each
22. Cleaner/Degreaser	50 Gal.	_____/Gal.
23. Mop Buckets w/Wringer	10 Each	_____/Each
24. Floor Polish	40 Gal.	_____/Gal.
25. Dust Mop Heads	(24") 24 each	_____/Each
	(36") 24 Each	_____/Each
	(48") 24 Each	_____/Each
26. Trash can liners (16x14x36)	300 cases	_____/Case
(22x14x58)	250 cases	_____/Case
27. Toilet tissue	150 cases	_____/Case
28. Floor pads		
20 inch natural hair	10 cases	_____/Case
20 inch white	50 cases	_____/Case
20 inch black	20 cases	_____/Case
20 inch green	10 cases	_____/Case
20 inch red	10 cases	_____/Case
29. Dust Mop Frames (24")	6 each	_____/Each
Dust Mop Frames (36")	6 each	_____/Each
Dust Mop Frames (48")	6 each	_____/Each
30. Janitor's cart	4 each	_____/Each

31. Dustpans	20 each	_____/Each
32. Disinfectant Wipes	250 cases	_____/Case
33. Facial Tissue	100 cases	_____/case
34. Absorbent	20 cases	_____/case
35. Bleach	20 cases	_____/case
36. Laundry Detergent	20 each	_____/Each
37. Wet Mop Heads	30 cases	_____/case
B. Wet mop heads with looped ends		_____/case

**NOTE: All amounts are approximate. More or less of any item may be purchased.**